

## UUP Waiver of Compensatory Time for Holiday Work

I am eligible for compensatory time off if I am required to work during my regular working hours on any day observed by the State as a holiday. I understand that I may waive my right to such compensatory time for Thanksgiving, Christmas and New Year's and instead choose to receive additional compensation of equivalent value for work on those holidays.

### I wish to change the way I am currently being paid for holiday work:

I am now receiving compensatory time off. I wish to receive additional compensation in lieu of compensatory time.

I previously selected holiday compensation in lieu of compensatory time off. I wish to revoke my previous selection and resume earning compensatory time off. I understand, with this change, I will no longer earn holiday compensation.

I understand that this is the way I will receive holiday compensation for 2024 if I am required to work on Thanksgiving, Christmas, or New Year's unless I change my election during an open period. I understand that I will not be able to change this decision until at least April 1, 2025, and it will continue this way unless I do change it during an April 1 to May 15 open period in 2025 or later.

Name \_\_\_\_\_

(please print)

Signature \_\_\_\_\_

Date \_\_\_\_\_

Department \_\_\_\_\_

NYS EmplID \_\_\_\_\_

N

Phone \_\_\_\_\_

SUBMIT YOUR WAIVER by close of business May 15, 2024:

[Click to Upload to Benefit Services](#)

or

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